

REQUEST FOR QUOTATION

RFQ Number 00057466
Issue Date 9/1/21
Due Date 9/8/21
Due Time 5:00 PM

THIS IS NOT AN ORDER!

Return RFQ Responses To:

Hanford Mission Integration
Solutions, LLC
MSIN: H1-02 PO BOX 943
RICHLAND

Please Direct Inquiries To:

HILARY C JAMISON
TITLE CONTRACT SPECIALIST
5093767348 Ext.

Vendor:

VENDOR
WRITE IN
FULL BUSINESS INFORMATION
HERE:

Authorized Signature

Vendor Signature

RFQ Type STANDARD RFQ Quote Duration -
Payment Terms 0.0% 0.0 Days Net 0.0 Days

Instructions

**URGENT ORDER
EXPEDITED PRODUCTION AND
DELIVERY IS AUTHORIZED

Header Terms and Conditions

Facility	Standard Name	Revision	S/P	Text	Description - Text at End
	A001 MSA	002	S	Y	STANDARD INDUSTRIAL CLASSIFICATION (SIC) CODE
	A030 MSA	001	S	Y	AWARD BY AGGREGATE
	A036 MSA	000	S	N	EVALUATION OF DISCOUNT
	A085 MSA	001	S	N	BASIS OF AWARD - LOWEST PRICE
	A091 MSA	000	P	Y	DELIVERY GUARANTEE
	A101 MSA	000	P	N	BUY AMERICAN ACT
	A102 MSA	002	S	N	CONFLICT OF INTEREST DISCLOSURE AND REPRESENTATION
	C033 MSA	000	S	N	TIME IS OF THE ESSENCE
	G003 MSA	000	S	Y	AUTHORIZED PERSONNEL
	GP-COMM HM	002	S	N	GENERAL PROVISIONS - COMMERCIAL
	L016 MSA	002	P	Y	SUBCONTRACTOR ACKNOWLEDGEMENT OF ONLINE REPS AND C

Line Items

Line	Quantity UP	Item Description	Unit Price
0001	15.00 EA	Catalog ID 0000721961 3	

Need Date 10/28/21 Destination RICHLAND WA
BREAKER, DRAWOUT, NW08H1 3-POLE ANSI C37 / UL1066 800 AMP.

Manufacturer Data

Manufacturer SCHNEIDER ELECTRIC
Model
Part WA4AAR44A9SFFFXJA

Lead Time Days Method of Shipment FOB FOB Point

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Line Items

Line Terms and Conditions

Facility	Standard Name	Revision	S/P	Text	Description - Text at End
	B032	000	P	Y	IDENTIFICATION OF ITEMS W/PART NUMBER/MODEL NUMBER
	B065	005	P	Y	NATIONALLY RECOGNIZED TESTING LABORATORY
	B076	004	P	Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS

Line	Quantity UP	Item Description	Unit Price
0002	6.00 EA	Catalog ID 0000721964 3	

Need Date 10/28/21 Destination RICHLAND WA
BREAKER, CIRCUIT, NW20H1 3-POLE ANSI C37 / UL1066 2000 AMP.

Manufacturer Data

Manufacturer SCHNEIDER ELECTRIC
Model
Part WA4FFR64A3CFFFXJAV

Lead Time Days Method of Shipment FOB FOB Point

Line Terms and Conditions

Facility	Standard Name	Revision	S/P	Text	Description - Text at End
	B032	000	P	Y	IDENTIFICATION OF ITEMS W/PART NUMBER/MODEL NUMBER
	B065	005	P	Y	NATIONALLY RECOGNIZED TESTING LABORATORY
	B076	004	P	Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS

Line	Quantity UP	Item Description	Unit Price
0003	6.00 EA	Catalog ID 0000721965 3	

Need Date 10/28/21 Destination RICHLAND WA
BREAKER, CIRCUIT, NW08H1 3-POLE ANSI C37 / UL1066 400 AM

Manufacturer Data

Manufacturer SCHNEIDER ELECTRIC
Model
Part WA4ATR44A9SFFFXJA

Lead Time Days Method of Shipment FOB FOB Point

Line Terms and Conditions

Facility	Standard Name	Revision	S/P	Text	Description - Text at End
	B032	000	P	Y	IDENTIFICATION OF ITEMS W/PART NUMBER/MODEL NUMBER
	B065	005	P	Y	NATIONALLY RECOGNIZED TESTING LABORATORY

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Facility	Standard Name	Revision	S/P	Text	Description - Text at End
	B076	004	P	Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS

Line	Quantity UP	Item Description	Unit Price
0004	3.00 EA	Catalog ID 0000721966 3	

Need Date 10/28/21 **Destination** RICHLAND WA
 CRADLE, 3 POLE DEVICE 800 AMP (CRADLE)

Manufacturer Data

Manufacturer SCHNEIDER ELECTRIC
Model
Part CWAAYV9AXAXBXXXFXXM

Lead Time Days **Method of Shipment** **FOB** **FOB Point**

Line Terms and Conditions

Facility	Standard Name	Revision	S/P	Text	Description - Text at End
	B032	000	P	Y	IDENTIFICATION OF ITEMS W/PART NUMBER/MODEL NUMBER
	B065	005	P	Y	NATIONALLY RECOGNIZED TESTING LABORATORY
	B076	004	P	Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS

Line	Quantity UP	Item Description	Unit Price
0005	3.00 EA	Catalog ID 0000721967 3	

Need Date 10/28/21 **Destination** RICHLAND WA
 CRADLE, 3 POLE DEVICE 2000 AMP

Manufacturer Data

Manufacturer SCHNEIDER ELECTRIC
Model
Part CWAJYY9AXCABXXXFXHV

Lead Time Days **Method of Shipment** **FOB** **FOB Point**

Line Terms and Conditions

Facility	Standard Name	Revision	S/P	Text	Description - Text at End
	B032	000	P	Y	IDENTIFICATION OF ITEMS W/PART NUMBER/MODEL NUMBER
	B065	005	P	Y	NATIONALLY RECOGNIZED TESTING LABORATORY
	B076	004	P	Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS

Line	Quantity UP	Item Description	Unit Price
0006	3.00 EA	Catalog ID 0000721968 3	

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RICHLAND

Line Items

Need Date 10/28/21 Destination RICHLAND WA
SPD, SECONDARY SURGE ARRESTER 650VAC

Manufacturer Data

Manufacturer SCHNEIDER ELECTRIC
Model
Part SDSA3650

Lead Time Days Method of Shipment FOB FOB Point

Line Terms and Conditions

Table with 6 columns: Facility, Standard Name, Revision, S/P, Text, Description - Text at End. Rows include B032, B065, B076 with various descriptions like IDENTIFICATION OF ITEMS W/PART NUMBER/MODEL NUMBER.

Line 0007 Quantity UP 3.00 EA Item Description Catalog ID 0000721969 3 Unit Price

Need Date 10/28/21 Destination RICHLAND WA
TRANSFORMER, CURRENT, 2000:5 600V

Manufacturer Data

Manufacturer SCHNEIDER ELECTRIC
Model
Part 120R202

Lead Time Days Method of Shipment FOB FOB Point

Line Terms and Conditions

Table with 6 columns: Facility, Standard Name, Revision, S/P, Text, Description - Text at End. Rows include B032, B065, B076 with various descriptions like IDENTIFICATION OF ITEMS W/PART NUMBER/MODEL NUMBER.

Line 0008 Quantity UP 3.00 EA Item Description Catalog ID 0000721970 3 Unit Price

Need Date 10/28/21 Destination RICHLAND WA
TRANSFORMER, VOLTAGE 480:120 0.3Y

Manufacturer Data

Manufacturer SCHNEIDER ELECTRIC
Model

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RICHLAND

Line Items

Manufacturer Data

Part 450R480
Lead Time Days Method of Shipment FOB FOB Point

Line Terms and Conditions

Facility Standard Name Revision S/P Text Description - Text at End
B032 000 P Y IDENTIFICATION OF ITEMS W/PART
NUMBER/MODEL NUMBER
B065 005 P Y NATIONALLY RECOGNIZED TESTING
LABORATORY
B076 004 P Y PRCMT OF POTENTIALLY SUSPECT
OR COUNTERFEIT ITEMS

Line Quantity UP Item Description Unit Price
0009 3.00 EA Catalog ID 0000721971 3

Need Date 10/28/21 Destination RICHLAND WA
MAGELLIS GTO, ADVANCED TOUCH SCREEN PANEL

Manufacturer Data

Manufacturer SCHNEIDER ELECTRIC
Model
Part MAGELLIS GTO, ADVANCED TOUCH S
Lead Time Days Method of Shipment FOB FOB Point

Line Terms and Conditions

Facility Standard Name Revision S/P Text Description - Text at End
B032 000 P Y IDENTIFICATION OF ITEMS W/PART
NUMBER/MODEL NUMBER
B065 005 P Y NATIONALLY RECOGNIZED TESTING
LABORATORY
B076 004 P Y PRCMT OF POTENTIALLY SUSPECT
OR COUNTERFEIT ITEMS

Line Quantity UP Item Description Unit Price
0010 2.00 EA Catalog ID 0000721972 3

Need Date 10/28/21 Destination RICHLAND WA
METER, POWER, ION8650

Manufacturer Data

Manufacturer SCHNEIDER ELECTRIC
Model
Part S8650B0C0H6E1B0A
Lead Time Days Method of Shipment FOB FOB Point

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Line Items

Line Terms and Conditions

Facility	Standard Name	Revision	S/P	Text	Description - Text at End
	B032	000	P	Y	IDENTIFICATION OF ITEMS W/PART NUMBER/MODEL NUMBER
	B065	005	P	Y	NATIONALLY RECOGNIZED TESTING LABORATORY
	B076	004	P	Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS

Terms and Conditions

Facility	Standard Name	Revision	Description
	A001 MSA	002	STANDARD INDUSTRIAL CLASSIFICATION (SIC) CODE
	A030 MSA	001	AWARD BY AGGREGATE
	A091 MSA	000	DELIVERY GUARANTEE
	B032	000	IDENTIFICATION OF ITEMS W/PART NUMBER/MODEL NUMBER
Identification of items with Part number/Model Number (B32) Rev. 0 12/03/02			
All items shall be identified with the part number/model number. Identification shall be on the item or the package containing the item. When the identification is on the item, such marking shall not impair the service of the item or violate dimensional, chemical, or physical requirements.			
	B065	005	NATIONALLY RECOGNIZED TESTING LABORATORY
1.1 Nationally Recognized Testing Laboratory (NRTL) Listed or Labeled (B65) Rev 5 12/2/2008			
All electrical control panels and electrical equipment (a general term including material, fittings, devices, appliances, luminaries [fixtures], apparatus, and the like used as a part of, or in connection with, an electrical installation) delivered or brought onto the site in performance of this contract must be listed or labeled by an organization currently recognized by OSHA as a nationally recognized testing laboratory (NRTL).			
A. All electrical equipment installed as part of this contract must comply with the National Electric Code (NEC), NFPA 70 and where applicable ANSI C2 (NESC). The Buyer reserves the right to inspect electrical equipment and installations. Contractor is responsible for notifying Buyer when installations are available for inspection.			
B. Electric motors shall be manufactured and tested in accordance with NEMA MG-1 as applicable, or listed by an organization currently recognized by OSHA as an NRTL. Documentation of NEMA MG-1 compliance shall be made available to the Buyer upon request.			
C. Electrical equipment and devices for which there is a UL category code identifying product categories must be Listed or Labeled by an OSHA recognized NRTL.			
1. The Canadian Standard Association (CSA) marking is currently recognized by OSHA as an NRTL when the label includes "US" or "NRTL" subscript.			
2. The European Union "CE" marking, Directive 93/68EEC, is not currently recognized by OSHA as an NRTL marking.			
3. The International Electrotechnical Commission (IEC) Standard 60529 for enclosures, (IPxx), is not currently recognized by OSHA as an NRTL label.			
Note: for a list of approved NRTLs, see http://www.osha.gov/dts/otpca/nrtl/			
D. Electrical equipment for which there is no listing category must be evaluated or tested using a method submitted to and approved by the Buyer prior to delivery of the equipment. A Field Evaluation performed by an NRTL prior to delivery is the preferred method for buyer approval.			
E. Electrical equipment is also subject to the "Counterfeit Suspect Item Program".			
	B076	004	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS
Procurement of Potentially Suspect or Counterfeit Items (B76) Rev. 4 10/14/13			
Notwithstanding any other provisions of this agreement, the Supplier warrants that all items provided to the Contractor shall be genuine, new and unused unless otherwise specified in writing by the Contractor. Supplier further warrants that all items used by the Supplier during the performance of work for the Hanford Site, include all genuine, original, and new components, or are otherwise suitable for the intended purpose. Furthermore, the Supplier shall indemnify the Contractor, its agents, and third parties for any financial loss, injury, or property damage			

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Terms and Conditions

Facility Standard Name Revision Description

resulting directly or indirectly from material, components, or parts that are not genuine, original, and unused, or not otherwise suitable for the intended purpose. This includes, but is not limited to, materials that are defective, suspect, or counterfeit; materials that have been provided under false pretenses; and materials or items that are materially altered, damaged, deteriorated, degraded, or result in product failure.

Types of material, parts, and components known to have been misrepresented include (but are not limited to) fasteners; hoisting, shackles, turnbuckles, cable clamps, wire rope, rigging, and lifting equipment; cranes; hoists; valves; pipe and fittings; electrical equipment and devices; plate, bar, shapes, channel members, and other heat treated materials and structural items; welding rod and electrodes; and computer memory modules. The Supplier's warranty also extends to labels and/or trademarks or logos affixed, or designed to be affixed, to items supplied or delivered to the Contractor. In addition, because falsification of information or documentation may constitute criminal conduct, the Contractor may reject and retain such information or items, at no cost, and identify, segregate, and report such information or activities to cognizant Department of Energy officials.

Supplier shall provide a written statement that "all items furnished under this Purchase Order/Contract Order are genuine (I.e., not counterfeit) and match the quality, test reports, markings and/or fitness for use required by the Purchase Order/Contract Order.

The statement shall be on supplier letterhead and signed by an authorized agent of the supplier. Any materials furnished as part of this Purchase Order/Contract Order which have been previously found to be suspect/counterfeit by the Department of Energy shall not be accepted.

For further information on suspect/counterfeit items, reference the Department of Energy (DOE) Guidance at: <http://www.hss.doe.gov/sesa/corporatesafety/sci/index.html>.

Additional information may also be found by referring to: Managing Suspect and Counterfeit Items (SCI) in the Nuclear Industry; International Atomic Energy Agency Guide IAEA-TECDOC-1169.

G003 MSA	000	AUTHORIZED PERSONNEL
L016 MSA	002	SUBCONTRACTOR ACKNOWLEDGEMENT OF ONLINE REPS AND C

End of Request for Quotation



September 1, 2021

Dear: Prospective Offeror

Request for Quotation NO: 57466 – Various Schneider Electric Equipment

Hanford Mission Integration Solutions, LLC. (HMIS) requests quotes for RFQ: 57466. The requested equipment is in support of Hanford Mission Essential Services Contract (HMESC) Prime Contract 89303320DEM000031 with the U.S. Department of Energy, Richland Office.

Information regarding the submission of a quote is contained in the attached RFQ. Quotes are to be prepared in accordance with the instructions and conditions set forth herein. Quotes are to be received by the close of business 9/8/2021.

All questions are to be directed to the Contract Specialist. All quotes are subject to the terms and conditions set forth herein. Any exceptions, deviations, or omissions may be grounds for rejection of proposals submitted.

HMIS looks forward to your response.

Thank you,

Contract Specialist

Hilary Jamison,
(509) 376-7348
Hilary_C_Jamison@rl.gov



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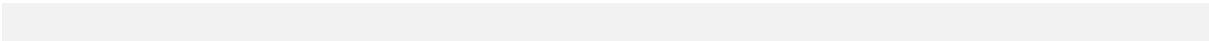
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SECTION A – SOLICITATION/AWARD

1.0 Introduction

Hanford Mission Integration Solutions, LLC. (hereby HMIS or “Buyer”) acting under its contract with the U.S. Department of Energy – Richland Operations Office (DOE-RL) located in Richland, WA, requests Offeror to submit a quote for Request for Quote (RFQ) for Enter PO Number.

1.1 Buyer Not Obligated- Irregularities and Notifications

Buyer is not obligated to pay any costs incurred in the preparation and submission of Offeror’s proposal, nor required to enter into a subcontract/purchase order or any other arrangement with Offeror.

1.2 RFQ Amendments

The Contract Specialist may issue one or more amendments to the RFQ to make changes or to resolve any problems regarding the quote. The Contract Specialist will issue the amendment in time for prospective Offerors to incorporate any changes into their quote. If this RFQ is amended, then all terms and conditions that are not amended will remain unchanged. FAILURE TO ACKNOWLEDGE THE RECEIPT OF THE AMENDMENT AT THE DESIGNATED LOCATION BY THE SPECIFIED DATE AND TIME MAY RESULT IN REJECTION OF THE OFFER.

1.3 Quote Submittal

The quote is due by COB Wednesday, September 8, 2021.

The quote shall be submitted via e-mail provided that it includes appropriate signatures where required. If Offeror does not have the capability to transmit a signed electronic proposal, Offeror may submit an unsigned proposal via e-mail, however, a signed original must also be submitted. If an e-mail proposal (without signature) is submitted in order to meet the deadline, Offeror must also transmit a signed original to the address as noted below. Identify the name of the Contract Specialist and the RFQ number to which Offeror is responding on the e-mail transmittal document.

Send proposal via email to: Hilary_C_Jamison@rl.gov

NOTE: *Communications with any HMIS personnel except the above named Contract Specialist concerning any aspect of this Solicitation may be grounds for disqualifying an Offeror from being considered for award.*

1.4 Late Proposals

A quote is considered late if it is received at the office designated in the RFQ after the exact time and date specified for receipt and will not be considered unless:

- a. It was sent by registered or certified mail no later than the fifth calendar day prior to the date specified for receipt of offers (e.g., an offer submitted in response to a Solicitation requiring receipt of offers by the 20th of the month must have been mailed by the 15th or earlier); or
- b. It was sent by mail, telephone, or fax, if authorized by the Contract Specialist, and it is determined that the late receipt was due solely to mishandling upon receipt; or



- c. It is the only quote received.

1.5 Proposal Changes

Any modification of a quote, including the Contract Specialist's request for "Best and Final Offer," is subject to the same conditions as in the "Late Proposals" section above.

1.6 Withdrawal

Offeror may withdraw its quote by written or electronic notice received at any time prior to award.

1.7 North American Industry Classification System (NAICS) Code and Size Standard

The Contract Specialist has determined that North American Industry Classification System ("NAICS") Code 335999 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is 500 employees or less.

If this RFQ is designated as a small business set-aside, by submitting a proposal or an offer to this solicitation, the Offeror certifies that they are a small business qualifying for the NAICS code and meeting the size standard noted above

By submitting a quote for this RFQ, Offeror agrees to indemnify, defend, and hold harmless Buyer for any and all liability, loss, damages, penalties, claims, costs, and expenses, including attorney fees and costs of legal action, litigation, or settlement, arising from or relating to Offeror's misrepresentation of its business size or status, regardless of whether Offeror's misrepresentation was willful, intentional, or knowing.

2.0 Basis for Award

HMIS may award one or more purchase orders as a result of this RFQ. Award will be made to the Offeror who is considered the Lowest Price Technically Accepted. This RFQ provides the basis for HMIS evaluation. Offerors are also advised that HMIS reserves the right to award a purchase order based upon initial offers and without further discussions with Offerors. Offeror should provide their best price and technical offers initially.

2.1 Basis of Award- Lowest Price Technically Acceptable

Award may be made to the Offeror submitting the lowest evaluated price that is technically acceptable among offers that meet all requirements of the RFQ. Proposals will be screened using pass/fail evaluation factors based on the qualification demonstrated within the offer.

2.2 Delivery Date Evaluation

A principal consideration in evaluating quotes is delivery by the desired delivery date. The Offeror is requested to submit two priced quotes. The first priced proposal shall be based on delivery by the desired delivery date or best delivery date available. The second priced proposal shall provide the lowest price with the delivery date specified. The Buyer will evaluate these quotes on the basis of which best serves the interest of the Buyer and the Department of Energy.



2.3 Award by Aggregate

Awards shall be made to the low Offeror on all items. If there is no eligible low aggregate Offeror on all items, then the Buyer reserves the right to split the award by item. When in the best interest of the Buyer to award by item, Buyer reserves the right to avoid the administrative costs of multiple awards for closely priced items.

2.4 Evaluation of Discount

Discounts for early payment will be considered in the evaluation of this Offer. The minimum days offered with discount that will be considered are 10.

A separate invoice shall be issued for each delivery. No invoice shall be issued prior to delivery of goods and no payment shall be made prior to receipt of goods.

Discount periods will be computed from the date of receipt of a correct invoice or receipt of merchandise, whichever is later, to the date the Buyer's check is mailed. Discount will be taken on the full amount of the invoice unless freight and other charges are itemized.

2.5 Substitutions

The substitution of any items specified on this Subcontract requires prior Buyer approval before shipment. Unauthorized substitutions may result in rejection of the Subcontract at the Buyer's receiving dock and/or delay of payment.

2.6 Time is of the Essence

Time is of the essence for the delivery of all materials described in this Subcontract. It is anticipated that delivery of the materials in accordance with the terms of this agreement is of significant importance to the Buyer.

3.0 Proposal Instructions

3.1 Representations and Certifications

HMIS relies upon Offeror's current representations and certifications within a Federal web-based system, the System for Award Management (SAM), that centralizes and standardizes the collection, storage and viewing of many of the representations and certifications required by the Federal Acquisition Regulations.

By submitting a proposal to HMIS in response to this solicitation, the Offeror is certifying that:

1. The representation and certification information in SAM is accurate and complete as of the date of the offer.
2. All statements and explanatory documentation submitted are current and accurate.
3. Offeror complies with all requirements of State of Washington statutes, ordinances, rules and regulations, codes, and orders related to equal employment opportunity and operation of non-segregated facilities.



4. All Offeror employees who may work on HMIS premises or on the Hanford Site are not under the influence of controlled substances, drugs, or alcohol. Offeror agrees to the testing of assigned employees under HMIS program for controlled substances.
5. Offeror's information in the Buyer registration system is current, accurate and complete and is no greater than 12 months old).
6. Offeror will update its information in SAM on at least an annual basis.

3.2 Anti-kickback Certifications

By submitting a proposal response to this RFQ, the Offeror certifies that it has not:

1. Provided, attempted to provide, or offered to provide, any kickback.
2. Has not solicited, accepted, or attempted to accept any kickback.
3. Included, directly or indirectly, the amount of any kickback, in the Subcontract price proposed by the Offeror to the Buyer. (For definition of the term kickback, see 41 U.S.C. § 8701(2), Title 41 U.S.C. Chapter 87, Sections 701 and 8702).

By submitting a quote in response to this RFQ, Offeror agrees to indemnify, defend, and hold harmless Buyer for any and all liability, loss, damages, penalties, claims, costs, and expenses, including attorney fees and costs of legal action, litigation, or settlement, arising from or relating to Offeror's failure to certify or false certification of compliance with any requirements of this Section, regardless of whether the failure or false certification was willful, intentional, or knowing.

3.3 Additional Information

In order for HMIS to adequately evaluate the quotes, some additional information is required. Please complete and return all forms and documents listed in Exhibits of this solicitation.

3.4 Acceptance of Terms and Conditions and Technical Requirements

The Purchase Order resulting from this RFQ will be substantially the same as the draft Purchase Order that is contained in this RFQ. Offeror must describe any exceptions (on the Agreement Exceptions form of this RFQ) to the terms and conditions and technical requirements. HMIS considers compliance with the terms and conditions and technical requirements of the Purchase Order to be essential. In case of doubt, Offeror should request clarification from the Contract Specialist. If any exceptions are taken to the terms and conditions and/or technical requirements of the RFQ, the pricing shall be based on the requirements of the RFQ and the exception(s) priced as alternates. If the proposal is based only on the proposed exceptions, HMIS may determine the quote to be non-responsive.

Unless otherwise noted in the proposal, Offeror's submission of a proposal signifies unqualified acceptance of all of the terms and conditions and technical requirements of the Subcontract that are contained in or referenced in this Solicitation.

3.5 Proposal Validity Period

Offeror's proposal shall remain firm for 90 days after the RFQ due date.



4.0 Notices

In order for HMIS to adequately evaluate the quote, some additional information is required. Please complete and return all forms and documents listed in Notices of this RFQ.

4.1.1 Recovered Material/Recyclable Information

The Buyer supports efforts that reduce or eliminate environmental hazards, conserve environmental resources, minimize life-cycle cost and liabilities. Towards the end, the acquisition cycle is viewed as an important key in understanding what is brought onto the Hanford Site as well as identifying what can be reused/recycled. Focus is directed on recycled-content, biobased-content, ozone-depleting substances and other environmental impacts. Specific additional clauses are included in this solicitation that addresses potential requirements and preferences based on the nature of the item being considered for purchase.

4.1.2 FEMP Purchases

When purchasing commercially available, off-the-shelf energy-consuming products, products must use no more than one watt of standby power as defined and measured by International Electrotechnical Commission (IEC) code 62301 or otherwise met [FEMP specifications](#) for low standby power consumption. If FEMP has not specified a standby power level for a product category, the item shall be the lowest standby power consumption available.

4.1.3 Energy Star

When purchasing commercially available, off-the-shelf energy-consuming products, products must be Energy Star rated (<https://www.energystar.gov/>).

4.1.4 Value-Added Resellers

HMIS desires to provide the highest value to its customers by working with value-added resellers. These are companies that offer support when requested for the commodity sold to HMIS. This support can take many forms such as planning, consulting, technical ordering assistance based on experience, troubleshooting, receipt assistance or corrections, shipment tracking, training, education on new products, providing usage tracking and reporting, emergency and warranty assistance.

Resellers who are unable to provide such support may not be considered for award. If in the event that the Subcontractor cannot provide any of the support in this clause, the Subcontract will be cancelled and awarded to the next qualified Subcontractor.

4.2 Applicability of Brand Name

The use of brand names in this request for quote is intended to be descriptive and to indicate the quality and characteristics of products that will be satisfactory. If the Offeror proposes to furnish an equal product, the brand name of such product shall be clearly identified in the offer. The determination as to equality of the product offered shall be the responsibility of the Buyer, based on information furnished by the Offeror. To insure that sufficient information is available for evaluation, the Offeror must furnish, as a part of the offer, all descriptive material (such as specifications, illustrations, drawings, or other information) necessary for the Buyer to:

Determine whether the product offered meets the requirements of the Solicitation and;



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Establish what the Buyer would be binding itself to purchase;

Note 1 - Offerors shall be considered as offering the brand name product referenced in the inquiry unless Offeror clearly indicates that it is offering an equal product.

Note 2 - If Offeror proposed to modify a product to make it conform to the Solicitation requirements, the Offeror shall:

Include in the offer a clear description of such proposed modifications; and

Clearly mark any descriptive material to show the proposed modification.

4.3 Substitution of Alternate Material

If your offer is based on alternate material, it is imperative that you submit complete specifications of your product or comparison chart



Exhibits

The list of Exhibits as outlined in the table below are required as a part of your response to the identified Request for Proposal. Failure to provide and disclose any information requested below may be grounds for disqualification if identified prior to award or, if applicable, termination, if identified after award.

Note: *Additional attachments may be outlined within the Request for Proposal.*

It is recommended that you refer back to the Request for Proposal document to ensure all attachments have been identified and included in your proposal response.

Exhibit No.	Title	GO TO
001	Conflict of Interest Disclosure and Representation	Exhibit 001
002	Representation and Certification	Exhibit 002
003	Agreement, Exceptions, and Assumptions	Exhibit 003
004	Organizational Conflict of Interest Disclosure	Exhibit 004



Exhibit 001 – Conflict of Interest Disclosure and Representation

It is Hanford Mission Integration Solutions, LLC (HMIS) policy to avoid situations which place a Subcontractor or Subcontractor’s employees in a position in which it may not be able to participate or perform on an equal basis for Buyer-controlled work with other qualified contractors due to impermissible Conflicts of Interest. See, [FAR 3.1101](#). To address this matter, the Subcontractor is to consider the relevant circumstances surrounding this effort to determine if there are any past, present or future interests (financial, contractual, organizational or personal) that could be viewed as a conflict of interest. In addition, the Subcontractor is to consider potential conflicts of interest of all personnel working in a staff augmentation or direct services role for familial relationships at Hanford in answering the following.

Subcontractor hereby certifies that **there is not** or **there is** a potential conflict of interest by the company or company personnel. If the answer is affirmative, the details associated with the real or potential concerns are disclosed and highlighted in the Subcontractor’s proposal. Any such disclosure may result in the need for additional discussions relative to the Subcontractor’s continued participation in this effort. Failure to disclose any real or potential concerns may be grounds for disqualification if identified prior to award or, if applicable, termination if identified after award.

NAME AND ADDRESS OF OFFEROR:	NAME OF SIGNER <i>(Print)</i>:
	TITLE OF SIGNER <i>(Print)</i>:
OFFEROR: <i>(Signature of person authorized to sign)</i>	DATE:



Exhibit 002 – Representation and Certification

Offeror hereby certifies their socioeconomic size status as **SMALL** or **LARGE** based on the North American Industry Classification System (NAICS) as identified in the subject Request for Proposal. Offeror also identifies as: (list additional socioeconomic status applicable, i.e. Woman Owned, HubZone, Veteran owned, etc.) _____.

Offeror certifies that the disclosure of size status as listed above corresponds to the size status as identified in the System for Award Management (SAM.gov) in reference to identified NAICS for the subject Request for Proposal. Any such disclosure may result in the need for additional discussions relative to the Offeror’s continued participation in this effort. Failure to disclose any real or potential concerns may be grounds for disqualification if identified prior to award or, if applicable, termination if identified after award.

NAME AND ADDRESS OF OFFEROR:	NAME OF SIGNER <i>(Print)</i>:
OFFEROR: <i>(Signature of person authorized to sign)</i>	TITLE OF SIGNER <i>(Print)</i>:
	DATE:



Exhibit 003 – Agreement, Exceptions, and Assumptions

Any exceptions to the proposed subcontract terms and conditions must be indicated below. Hanford Mission Integration Solutions, LLC (HMIS or Buyer), however, reserves the right to disqualify offers which deviate from the Solicitation. If the Offeror has no exceptions or assumptions, please write “None” below.

NAME AND ADDRESS OF OFFEROR:

NAME OF SIGNER *(Print)*:

TITLE OF SIGNER *(Print)*:

OFFEROR: *(Signature of person authorized to sign)*

DATE:



Exhibit 004 – Organizational Conflict of Interest Disclosure Statement

It is Hanford Mission Integration Solutions, LLC (HMIS or Buyer) policy to avoid situations, which place an Offeror in a position wherein it may not be able to compete on an equal basis for Buyer's-controlled work with other qualified Offerors. This representation, and the information disclosed thereby, will serve to advise Buyer whether or not an Offeror's judgment may be biased because of any past, present, or currently planned interest, financial or otherwise, the Offeror may have or appear to have which relates to the work to be performed under a subcontract which may result from this solicitation, thus providing the Offeror an unfair competitive advantage over others. The term "Offeror" herein means the proposing entity or any of its affiliates or proposed consultants or Subcontractors of any tier. Therefore:

Offeror shall provide Buyer a statement which describes in a concise manner, all relevant facts concerning any past, present, or currently planned interest (financial, contractual, organizational, or otherwise) relating to the work described in the statement of work of this solicitation. Offeror may also provide relevant facts that show how its organizational structure and/or management systems limit its knowledge of affiliates or other divisions or sections of the proposing entity and how that structure or system would avoid or mitigate an organizational conflict of interest.

Offeror shall assure that any consultants and/or Subcontractors identified in its proposal which will perform part or all of any resulting subcontract submit the same information as required above, either as part of the Offeror's proposal or directly to Buyer, prior to the time and date set forth for the receipt of proposals, including identification of the solicitation number and the (Offeror's) proposal to which it relates.

Offeror shall assure that each of its chief officers or directors, if any, who will be directly involved in the actual performance of the subcontract, submit such information.

Offeror shall promptly provide to Buyer information concerning any changes, including additions, in its relevant facts reported, that occur between the time of submission of its proposal and the award of a subcontract or the time the Offeror is notified that it is no longer being considered for an award.

Buyer will review the information submitted and may require additional relevant information or certifications from the Offeror. All such information, and any other relevant information known to Buyer, will be used to determine whether an award to the Offeror may create an organizational conflict of interest with respect to the Offeror's (1) bias caused by financial, contractual, organizational, or other interests which relate to the work to be performed under the subcontract, resulting in Offeror being unable to render impartial, technically sound, and objective assistance or advice, or (2) obtaining an unfair competitive advantage over other parties. If Buyer determines a conflict exists which would require some action to mitigate an actual or potential conflict of interest that would otherwise represent an unacceptable risk to Buyer, it may, at its sole discretion: (1) impose appropriate terms or conditions necessary to avoid or mitigate the conflict, (2) disqualify the offer, or (3) proceed with an award despite the conflict.

Offeror refusal to submit the representation and/or to provide the disclosure or any additional information requested by Buyer may result in disqualification of the Offeror for an award. Misrepresentation of material facts or other reported information may also result in disqualification. If any such misrepresentation is discovered following award, Buyer may terminate the contract for default or seek other remedies including actions pursuant to 18 U.S.C. 1001.

Depending on the nature of the subcontract activities, Offeror may, because of the existence of possible organizational conflicts of interest, propose to exclude specific kinds of work from the statement of work contained in the original solicitation, unless the solicitation specifically prohibits such exclusion. Any



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proposed exclusion may be considered by Buyer in the evaluation of proposals, but may ultimately determine the proposal to be unacceptable.

No work shall be performed, and Buyer will not authorize work to begin, until representations and disclosure information has been evaluated. Buyer may also, at its option, permit missing representations or disclosure information to be provided by an Offeror at any time during the pre-award process.

In lieu of or in addition to the above and/or when requested by Buyer, Offeror shall provide a certification similar to the following, altered only to reflect the relevant facts:

ORGANIZATIONAL CONFLICT OF INTEREST DISCLOSURE STATEMENT

I hereby certify that, to the best of my knowledge and belief, no facts exist relevant to any past, present, or currently planned interest or activity (financial, contractual, personal, organizational, or otherwise) that relate to the proposed work; and bear on whether I and the Offeror have a possible conflict of interest with respect to being able to render impartial, technically sound, and objective assistance or advice, or being given unfair competitive advantage.

NAME AND ADDRESS OF OFFEROR:	NAME OF SIGNER <i>(Print)</i>:
OFFEROR: <i>(Signature of person authorized to sign)</i>	TITLE OF SIGNER <i>(Print)</i>:
	DATE:



5.0 Award

Purchase Order No. TBD	
Issued By: Hanford Mission Integration Solutions, LLC PO Box 943 Richland, WA 99352 Contract Specialist Name: MSIN: Email: Phone Number:	Subcontractor: TBD Point of Contact: Email: Phone Number:

This Purchase Order is effective as of TBD, between HMIS and TBD (“SUBCONTRACTOR”) who hereby agrees that all work specified below, which is a portion of the goods and services to be provided by HMIS for the United States Department of Energy, shall be performed by the SUBCONTRACTOR in accordance with all the provisions of the Subcontract

5.1 Total Value of Purchase Order

In an amount of \$ TBD.

5.2 Authorized Personnel

Only the following named individuals are authorized to make changes to this Subcontract/Purchase Order:

Contract Specialist: Hilary Jamison
Procurement Manager: Ben Moyers

Email: Hilary_C_Jamison@rl.gov
Email: Benjamin_P_Moyers@rl.gov

5.3 Delivery Guarantee

Delivery of the items of services covered by this action is of significant importance to the Buyer. Quotations are requested to show the best guaranteed delivery schedule along with any alternatives or options which could be considered by the Buyer to improve the delivery guarantee. The offeror’s delivery guarantee and performance reliability may be used as differentiator in evaluating quotations. Time will be of the essence in any resulting award. Showing that the material that you are proposing is equivalent to the above material.



SECTION B – PRICES/COST

6.0 Invoices

6.1 Invoice Instructions

Original invoices and supporting documentation shall be submitted to Accounts Payable (hmis_ap_invoices@rl.gov) with a copy to the Contract Specialist unless otherwise directed by the Contract Specialist. Please do not submit hard copies unless requested by the Contract Specialist.

Invoice Payment Terms. The Subcontractor shall prepare all invoices in a form satisfactory to and approved by the Authorized Contracts Specialist. Except to the extent expressly stated elsewhere in this Purchase Order, the invoice is payable thirty (30) calendar days after receipt of a properly marked and submitted invoice and after inspection and acceptance of the material. All unit pricing and payments made shall be in United States dollars only, in the forms of cash, check, or electronic transfer as may be agreed upon. Remittance will be made only to the remittance address on file for the Subcontractor. Invoices from third parties or with different remittance instructions or addresses will not be processed. Invoices may be submitted electronically, if in an acceptable format. All invoice requirements still apply to electronic invoices.

Minimum Invoice Requirements. The invoice shall identify the following information:

- Each Invoice must have a unique invoice number
- The Subcontractor must indicate the **quantity, unit description, and unit price** for each item listed on an invoice.
- The Subcontractor’s name and telephone number of a representative available to respond to invoice questions.
- Invoices that include a total freight charge that is equal to or greater than \$500.00 must include a copy of the freight bill. If the carrier is UPS, the Subcontractor must provide the weight, quantity and Shipping Point.
- A cost summary identifying all cost elements being invoiced. Cumulative values (i.e., invoiced to date values) for each item being invoiced are requested to be included as part of the invoice submission.
- Submittal of an invoice constitutes Subcontractor’s certification that all materials have been delivered and invoice(s) charges are in accordance with the Purchase Order.
- Each Purchase Order or Blanket Purchase Order release must be invoiced separately.
 - The Subcontractor name, invoice number, and the Purchase Order and/or release numbers must be shown in the subject line of the e-mail message used to submit an electronic invoice. The suggested format for the subject line is: Subcontractor Name, Invoice #XXXXX, and Purchase Order #XXXXX-X (i.e. 47825 - Release 20)
 - Remittance will only be made to the remittance address on file at the HMIS Accounts Payable office for the Subcontractor. Invoices from third parties or with different remittance instructions or addresses will not be processed.
 - Questions or requests for exceptions should be addressed to the Contract Specialist.

Before payments can be made via Electronic Funds Transfer (EFT), an “Authorization for Electronic Funds Transfer of Invoice Payments” form must be completed and returned to Buyer. The Form is located at: <http://www.hanford.gov/pmm/files.cfm/eft.pdf> **NOTE:** The original form with signature and date



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shall be mailed to the address at the bottom of the form. Copies of the form that have been e-mailed or faxed will not be accepted.

Rejection of Invoices. Any invoice submitted, which fails to comply with the terms of this Purchase Order, including the requirements of form and documentation, may be rejected and returned to the Subcontractor. Buyer will not incur and/or pay for any late charges associated with a rejected invoice or material not in compliance with the requirements of the Purchase Order. The Buyer shall not reimburse any costs associated with the resubmission of an invoice to meet these requirements.

Withholding Invoice Payments. The Buyer may, at its sole discretion, withhold payment due for, but not limited to, the following reasons:

- Non-compliant or suspect counterfeit material. Evidence that a claim has been or will be filed against the Subcontractor.
- Failure to promptly and properly pay lower tier Subcontractors or suppliers.



SECTION C – PACKAGING, MARKING, AND TRANSPORTATION INSTRUCTIONS

7.0 Shipping

7.1 Date/Routing/Carrier Notification

Immediately following each shipment, Subcontractor shall provide the Buyer with the following information:

- Date of shipment,
- Carrier identification, and
- Shipment tracking number (i.e. progressive number [PRO] or tracking number).

7.2 FOB Designation

Responses are invited on both the (FOB Origin and FOB Destination) basis. Offers will be evaluated for award (either FOB Origin or FOB Destination) based on the lowest overall cost to the Buyer. Please complete the information below and include the total charges as applicable on the cover page of the solicitation.

FOB Origin: Insert the exact shipping location, weights, and dimensions for each item or shipping lots. Include an explanation of any special factors that could affect loading, shipping or handling.

FOB Destination: Delivery to the Buyer's address as specified herein with all transportation charges paid by the Subcontractor. The total price shown on the solicitation is a firm fixed delivered price.

7.3 Transportation Charges – F.O.B. Destination

The Subcontractor shall:

1. Pack and mark the shipment to comply with Subcontract specifications; or in the absence of specifications, prepare the shipment in conformance with carrier requirements to protect the goods and to ensure assessment of the lowest applicable transportation charge;
2. Order specified carrier equipment when requested by HMIS; or if not specified, order appropriate carrier equipment not in excess of capacity to accommodate shipment;
3. Deliver the shipment in good order and condition to the carrier, and load, stow, trim, block, and/or brace carload or truckload shipment (when loaded by the Subcontractor) on or in the carrier's conveyance as required by carrier rules and regulations;
4. Be responsible for any loss and/or damage to the goods –
 - a. Occurring before delivery to the carrier;
 - b. Resulting from improper packing or marking; or



- c. Resulting from improper loading, stowing, trimming, blocking, and/or bracing of the shipment, if loaded by the Subcontractor on or in the carrier's conveyance.
5. Prepare a bill of lading or other transportation receipt. The bill of lading shall show:
 - a. A description of the shipment in terms of the governing freight classification or tariff (or HMIS rate tender) under which the lowest freight rates are applicable;
 - b. The seals affixed to the conveyance with their serial numbers or other identification;
 - c. Lengths and capacities of cars or trucks ordered and furnished;
 - d. Other pertinent information required to effect prompt delivery to the consignee, including name, delivery address, postal address, and ZIP code of consignee, routing, etc;
 - e. Special instructions or annotations requested by the ordering agency for bills of lading (e.g. "this shipment is the property of, and the freight charges paid to the carrier(s) will be reimburse by HMIS"); and
 - f. The signature of the carrier's agent and the date the shipment is received by the carrier.
6. Distribute the copies of the bill of lading, or other transportation receipts, as directed by the ordering agency, and;
7. Prepay all freight charges to the extent specified in the Subcontract.

7.4 Transportation Charges - Collect and Back Charged

The Subcontractor shall ship the Subcontract item(s) to the Buyer on a collect basis. The Buyer shall pay the carrier for all freight charges and deduct these charges from amounts due the Subcontractor. The Subcontractor is cautioned to ensure that freight arrangements are coordinated with the Buyer's Traffic department and all freight instructions are fully complied with. Original bills of lading are to be submitted to the Buyer with the invoice. The Subcontractor bears all responsibility for damage or loss until delivery is made to the FOB point specified herein.

7.5 Transportation Charges - Collect

The Subcontractor shall ship the Subcontract item(s) to the Buyer on a collect basis. The Buyer shall pay the carrier for all freight charges. The Subcontractor is cautioned to ensure that freight arrangements are coordinated with the Buyer's Traffic department (Contact: Shanda Icayan 509-376-6638) and all freight instructions are strictly followed. The original bill of lading is to be submitted to the Buyer with invoice.

7.6 Transportation Charges - Prepaid and Add

The Subcontractor shall prepay the cost of freight of the Subcontract item(s) and add these costs as a separate line item to their invoice for the Buyer payment. Original bills of lading are to be submitted to the Buyer with invoice. The Subcontractor bears all responsibility for damage or loss until delivery is made to the FOB Point specified herein.

7.7 Demurrage

Subcontractor agrees to specify on all invoices submitted for payment, the date on which demurrage charges shall begin to accrue against the Buyer. Failure of Subcontractor to state the demurrage date on the invoice will constitute a waiver by Subcontractor of demurrage charges unless Subcontractor shall otherwise notify the Buyer in writing of the demurrage date; provided however, that such notice shall provide the Buyer no less than thirty (30) days from the date thereof.



7.8 Packaging and Protection

Items provided under this Subcontract shall be protected from corrosion, rust or other deterioration during shipping. Packaging shall include protection against damage due to moisture, vibration, condensation and other shipping hazards.

When desiccants are utilized, the Subcontractor shall identify this fact and the number of packs on the exterior of the shipping container/package. A humidity indicator located behind an inspection window shall be included in every water-vapor proof envelope. Threaded fasteners shall be packaged with thread protectors or other means to prevent thread damage. For bearings, welded preparations, or machined surfaces, packaging will be designed to prevent damage during shipping and handling.

All openings and pipe shall be protected and sealed during shipping to prevent damage and internal contamination. Caps, plugs, and covers shall be colored and designed to prevent loss within the pipe or component.

Unprotected carbon steel shall be painted or coated with a rust preventing contact preservative prior to packaging.

Material must exhibit end caps, to preclude the entry of detrimental contaminants. Material must also be adequately packaged in such a way to ensure prevention of carbon steel contamination and damage while in transit to Buyer's facility.

7.9 Packing List

Subcontractor shall enclose a packing list with each shipment referencing:

1. Name of Subcontractor
2. Purchase Order number and item number
 - For Blanket Purchase Orders provide the release number.
3. Date of Purchase Order
4. Itemized list of supplies, materials, and/or equipment furnished
5. Quantity of each item
6. Date of delivery or shipment
7. Stock number (if applicable)



SECTION D – INSPECTION, ACCEPTANCE, AND QUALITY ASSURANCE REQUIREMENTS

7.10 Identification of Items with Part Number/Model Number

All items shall be identified with the part number/model number. Identification shall be on the item or the package containing the item. When the identification is on the item, such marking shall not impair the service of the item or violate dimensional, chemical, or physical requirements.

7.11 Nationally Recognized Testing Laboratory (NRTL) Listed or Labeled

All electrical control panels and electrical equipment (a general term including material, fittings, devices, appliances, luminaries [fixtures], apparatus, and the like used as a part of, or in connection with, an electrical installation) delivered or brought onto the site in performance of this Subcontract must be listed or labeled by an organization currently recognized by OSHA as a nationally recognized testing laboratory (NRTL).

- A. All electrical equipment installed as part of this Subcontract must comply with the National Electric Code (NEC), NFPA 70 and where applicable ANSI C2 (NEC). The Buyer reserves the right to inspect electrical equipment and installations. Subcontractor is responsible for notifying Buyer when installations are available for inspection.
- B. Electric motors shall be manufactured and tested in accordance with NEMA MG-1 as applicable, or listed by an organization currently recognized by OSHA as an NRTL. Documentation of NEMA MG-1 compliance shall be made available to the Buyer upon request.
- C. Electrical equipment and devices for which there is a UL category code identifying product categories must be Listed or Labeled by an OSHA recognized NRTL.
 - 1. The Canadian Standard Association (CSA) marking is currently recognized by OSHA as an NRTL when the label includes “US” or “NRTL” subscript.
 - 2. The European Union “CE” marking, Directive 93/68EEC, is not currently recognized by OSHA as an NRTL marking.
 - 3. The International Electrotechnical Commission (IEC) Standard 60529 for enclosures, (IPxx), is not currently recognized by OSHA as an NRTL label.
- D. Electrical equipment for which there is no listing category must be evaluated or tested using a method submitted to and approved by the Buyer prior to delivery of the equipment. A Field Evaluation performed by an NRTL prior to delivery is the preferred method for buyer approval.
- E. Electrical equipment is also subject to the “Counterfeit Suspect Item Program.”
- F. **Note:** for a list of approved NRTLs, see <http://www.osha.gov/dts/otpc/nrtl/>

7.12 Control of Graded Fasteners

The provisions stated below are the minimum Department of Energy requirements for high strength graded fasteners produced in compliance with national consensus standards (e.g., SAE, ASTM, ASME).

- 1. Fasteners shall exhibit grade marks and manufacturer’s identification symbols (headmarks) as required in the specifications referenced in the Purchase Order/Subcontract.
- 2. Any fasteners supplied with headmarks matching those displayed on the attached Suspect/Counterfeit Fastener Headmark list, or facsimiles thereof, shall be deemed to be unacceptable under the terms of this Purchase Order/Subcontract.



Suspect Bolt Head Marking Card

http://www.hanford.gov/pmm/files.cfm/Suspect_Bolt_Head_Marking_Card.pdf

Stainless Steel Fastener Headmark List

http://www.hanford.gov/pmm/files.cfm/Suspect_Stainless_Steel_Fastener_Headmark_List.pdf

3. When requested by the Buyer, the Subcontractor shall provide a legible and reproducible copy of the manufacturer's Certified Material Test Reports (CMTR). These CMTRs shall report the values of the actual chemical and physical tests performed on the represented fastener lot/material heat. Fastener packaging/labeling shall be traceable by lot number or other positive means to the CMTRs.

4. Fasteners shall be inspected to verify compliance with the Purchase Order/Subcontract requirements. Additionally, fasteners may also be subjected to destructive testing.

5. When requested by the Buyer, the Subcontractor shall provide a Certificate of Conformance which must certify conformance and traceability of supplied materials to the subject Purchase Order/Subcontract. The document must be legible and reproducible.

7.13 Procurement of Potentially Suspect or Counterfeit Items

Notwithstanding any other provisions of this agreement, the Subcontractor warrants that all items provided to the Buyer shall be genuine, new and unused unless otherwise specified in writing by the Buyer. Subcontractor further warrants that all items used by the Subcontractor during the performance of work for the Hanford Site, include all genuine, original, and new components, or are otherwise suitable for the intended purpose. Furthermore, the Subcontractor shall indemnify the Buyer, its agents, and third parties for any financial loss, injury, or property damage resulting directly or indirectly from material, components, or parts that are not genuine, original, and unused, or not otherwise suitable for the intended purpose. This includes, but is not limited to, materials that are defective, suspect, or counterfeit; materials that have been provided under false pretenses; and materials or items that are materially altered, damaged, deteriorated, degraded, or result in product failure.

Types of material, parts, and components known to have been misrepresented include (but are not limited to) fasteners; hoisting, shackles, turnbuckles, cable clamps, wire rope, rigging, and lifting equipment; cranes; hoists; valves; pipe and fittings; electrical equipment and devices; plate, bar, shapes, channel members, and other heat treated materials and structural items; welding rod and electrodes; and computer memory modules. The Subcontractor's warranty also extends to labels and/or trademarks or logos affixed, or designed to be affixed, to items supplied or delivered to the Buyer. In addition, because falsification of information or documentation may constitute criminal conduct, the Buyer may reject and retain such information or items, at no cost, and identify, segregate, and report such information or activities to cognizant Department of Energy officials.

Subcontractor shall provide a written statement that "all items furnished under this Purchase Order/Subcontract are genuine (I.e., not counterfeit) and match the quality, test reports, markings and/or fitness for use required by the Purchase Order/Subcontract.

The statement shall be on Subcontractor letterhead and signed by an authorized agent of the Subcontractor.

Any materials furnished as part of this Purchase Order/Subcontract which have been previously found to be suspect/counterfeit by the Department of Energy shall not be accepted.



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For further information on suspect/counterfeit items, reference the Department of Energy (DOE) Guide DOE G 414.1-3 at <https://www.directives.doe.gov/directives/0414.1-EGuide-3/view>.



SECTION E – DELIVERIES OR PERFORMANCE

8.0 Deliveries or Performance

8.1 Ship to Address and Warehouse Operations Delivery Schedule

The below address shall appear on all shipping documents and packages:

U.S. Department of Energy
C/o HMIS
Central Receiving
2355 Stevens Dr.
Attn: PO 943
Richland, WA 99354

Note: *If there is not enough character space to enter the Attn: please omit it.*

Please assure that the Consignor/Shipper receives this information and clearly understands the above information.

The Hanford Site Warehouse Operation is available for deliveries from 7:00 a.m. to 11:20 a.m. and 12 p.m. to 3:30 p.m. Monday through Thursday.

Contract Specialist: Hilary Jamison

Please be prepared to reference Subcontract/PO Number [Click here to enter number.](#)

Should your shipment require any special handling to unload, please make arrangements twenty-four (24) hours prior to shipment by contacting (509) 376-6638. Failure to do so may result in the shipment offloading being delayed.

Subcontractor's failure to provide deliverables that materially conform to the technical specifications may constitute breach of the subcontract.



SECTION F – SUBCONTRACT ADMINISTRATION

9.0 Subcontract Administration

9.1 Electronic Mail Capability

The Subcontractor shall have internet access and maintain electronic mail capability for the duration of the Subcontract. The Subcontractor email account shall be able to send and receive attached documents of up to 1/2 megabyte in size. Correspondence concerning this Subcontract will be conducted via email in current versions of Microsoft Office applications, ASCII text, RTF, PDF, ZIP, and other commonly used file formats.



SECTION G – SPECIAL SUBCONTRACT REQUIREMENT

10.0 Special Subcontract Requirement

Following, is a list of the special subcontract requirements that HMIS expects.

10.1 Lowest Price Warranty

Subcontractor warrants that the prices set forth in this Subcontract do not exceed those charged by Subcontractor to any other customers purchasing the same item in like or comparable quantities.

The Buyer or an authorized representative shall have the right to examine the records of the Subcontractor as necessary to assure that the prices charged under this Subcontract do not exceed those charged by the Subcontractor to any other customer purchasing the same item(s) in like or comparable quantities.

10.2 Facility Closure Notice – Holiday and Work Schedules

NOTICE: *Daily work schedules and facility operations are NOT consistent on the Hanford Site. Many organizations and facilities observe Friday closures.*

Accordingly, BEFORE scheduling deliveries or site work, the Subcontractor shall make specific schedule arrangements with the Contract Specialist, BTR, Facility Manager, Delivery Warehouse Manager, Building Manager, or other cognizant HMIS organization.

The Buyer will not be liable for the cost of any delays, demurrage, layovers, extra travel days, etc., which result from Subcontractor's failure to obtain a specific delivery or work schedule in advance.



SECTION H – SUBCONTRACT CLAUSES

11.0 Subcontract Clauses

11.1 Representations and Certifications

HMIS, relies upon Subcontractor’s current representations and certifications within a Federal web-based system, the System for Award Management (SAM), that centralizes and standardizes the collection, storage and viewing of many of the representations and certifications required by the Federal Acquisition Regulations.

The Subcontractor certifies that:

1. The representation and certification information within SAM is still current;
2. All statements and explanatory documentation submitted are current and accurate;
3. Subcontractor complies with all requirements of State of Washington statutes, ordinances, rules and regulations, codes, and orders related to equal employment opportunity and operation of non-segregated facilities;
4. All Subcontractor employees who may work on HMIS premises or on the Hanford Site are not under the influence of controlled substances, drugs, or alcohol. Subcontractor agrees to the testing of assigned employees under HMIS program for controlled substances;
5. Subcontractor’s information in the HMIS registration system is current (no more than 12 months old); and
6. Subcontractor will update its representations and certifications in SAM on an annual basis.

11.2 Notification of Changes in Size and Status

Subcontractor shall immediately notify Buyer of any change in its small business size and/or socioeconomic status, including but not limited to qualification for the NAICS code applicable to this procurement and/or status as a Disadvantaged, Women Owned, Veteran Owned, Service Disabled Veteran Owned, and/or HUBZone small business.

Upon learning that any information contained in Subcontractor’s written representations and certifications; information in the SAM database, including representation and certification information; supporting or explanatory statements and/or documentation; and/or vendor registration information is incorrect, incomplete, or has changed, Subcontractor shall immediately notify Buyer and provide updated or corrected information and a statement of the reason(s) for the update, correction, or change.

Subcontractor shall indemnify, defend, and hold harmless Buyer for any and all liability, loss, damages, penalties, claims, costs, and expenses, including attorney fees and costs of legal action, litigation, or settlement, arising from or relating to Subcontractor’s failure to comply with Subcontractor’s approved Small Business Subcontracting Plan, if applicable; submit required reports or information thereunder; or promptly provide to Buyer any requested information and/or documents described in the preceding paragraph.



11.3 Buy American Act – Non Construction

It is the Buyer's preference to purchase domestic end products in accordance with the Buy American Act (BAA) (FAR 25). Subcontractor certifies that all products supplied under this contract are domestic end products as defined in the Buy American Act, except those products of foreign origin which were specifically identified, evaluated, and authorized by the Buyer prior to award.

*Materials used in this Subcontract must be domestic end products as defined in FAR 52.225-1 unless the Buyer, prior to award of the Subcontract, approves a request for exemption. Subcontractor requests to supply foreign materials must include adequate information for evaluation of the request as identified in FAR 52.225-1.



SECTION I – ATTACHMENTS

12.0 Subcontract Attachments

12.1 List of Subcontract Attachments

The following attachments are hereby incorporated into and made a part of this Subcontract. They shall have the same force and effect as if written into the body of the Subcontract. Subcontractor is responsible for downloading and complying with the applicable revision as identified below.

A hyperlink is provided for downloading the referenced General Provisions, Supplemental Provisions, On-Site Work Provisions and Preliminary Hazard Analysis:

<https://www.hanford.gov/pmm/page.cfm/Provisions>

Attachment No.	Title	Revision	Date
1	General Provisions <i>for Commerical Items</i>	2	7/15/21



REQUEST FOR QUOTE NO: 57466

UNLESS THE BOX BELOW IS CHECKED, The SUBCONTRACTOR shall acknowledge this document, as provided herein, regardless of dollar value, by signing below and returning a signed copy of this subcontract. This signature represents certification that all submissions (including electronic) associated with this subcontract award are accurate, current and complete.

If checked, Subcontractor signature not required

Authorizing Signatures:

Subcontractor

Hanford Mission Integration Solutions

Name	Date	Name	Date
Title		Title	
Phone:		Phone:	