



8/23/2021

Dear Offeror:

ADDENDUM NUMBER 002

SOLICITATION NUMBER: 351142

Hanford Mission Integration Solutions, LLC. (HMIS) hereby amends Solicitation No 002

Solicitation:

1. This addendum 002 answers potential bidder submitted questions below.

Information regarding the submission of a proposal is contained in the attached Solicitation.

Proposals are to be prepared in accordance with the instructions and conditions set forth herein. Proposals are still to be received by **4:30 P.M. on 9/2/2021.**

All questions are to be directed to the Contract Specialist. All proposals are subject to the terms and conditions set forth herein. Any exceptions, deviations, or omissions may be grounds for rejection of proposals submitted.

HMIS looks forward to your response.

Thank you,

Contract Specialist
Katie Klos
(509) 372-2710
Katherine_A_Klos@rl.gov

Questions and Answers:

- Can you supply quantified historical data of the specific vehicle lease/rental history? Number of vehicles and durations.

The average is 387 commercial lease light duty vehicles and 39 medium duty trucks per month for a total of 426 vehicles/month. See table provided below.

Month	CL – Light Duty rentals	Med Duty Trucks
8/20	393	38
9/20	341	44
10/20	391	39
11/20	376	34
12/20	386	37
1/21	386	40
2/21	397	38
3/21	396	33
4/21	396	32
5/21	397	43
6/21	393	43
7/21	393	44
MONTHLY AVERAGE	387	39

- What is anticipated amount of vendors that will be awarded a contract?

HMIS intends to award one subcontract to one vendor for all items/services.

- If an awarded vendor is unable to supply a unit at the time of request, will HMIS request the unit from another source or is it the responsibility of the vendor to procure the unit from a 3rd party?

The bidder will be responsible for utilizing third parties/lower tier subcontractors as necessary to ensure that HMIS needs are met. All anticipated lower tiers must be disclosed on the lower tier exhibit 002 as a part of proposal. Any changes/updates to lower tiers must be communicated in writing to the contract specialist.

- As this bid pertains to the “Small Business Contracting Plan” Please specify if the \$700k bid total is annually or includes all option years.



HMIS anticipates this contract being over \$700k annually, therefore, the small business subcontracting plan is required. If potential bidder is requesting a Small Business Subcontracting Plan be waived, please include this as part of your proposal on exhibit 007 as part of the exceptions, assumptions, exclusions forms with a reason why you are wanting to waive the Subcontracting Plan.

- Can a vendor submit a bid as primary and be included in other as secondary?

HMIS finds this acceptable.